



México Planners
Destination Management Company

by **TRANSCABO**

**SECURITY PROTOCOLS
AND
SAFETY MEASURES**

Mexico Planners DMC by Transcabo were accredited as **Safe Travels** accreditation in accordance with standardized global health and hygiene protocols. (WTTC) as well as necessary adaptations required by the World Health Organization in our facilities.

The standards and protocols that are part of our operational plan, and will be updated in accordance with new guidelines. The new health and safety protocols are currently applied to all of our clients by our well trained staff at **Mexico Planners DMC by Transcabo** Company.



<https://www.mexicoplanners.com/>



General Measures against COVID-19^a



1. Social distance of 6 feet are enforced.



2. Antibacterial gel dispensers are available for our staff members and guests to use.



3. A temperature log will be kept of all staff members and guests.



4. Mandatory use of face mask for all staff members and guests.



5. Mandatory use of plastic face shields with side protection for airport staff and drivers in direct contact with guests.



6. Proper cleaning procedures are performed in main office, airport and vehicles.



7. Sanitizing footbath mats are placed at any critical entrance or exit to facilities that are at risk for cross contamination.



8. Sanitizing products will be available for the cleaning of back packs, briefcases, baggage, personal items, etc., upon arrival.



9. The protocols and measures required by local government are applied in **Mexico Planners DMC by Transcabo** Company Health and Safety Plan.



Always ensuring a safe service

TRANSPORT VEHICLES:



1. The units are washed daily and sanitized before and after each Service.



2. Antibacterial gel are always available in our transport units, the driver wear´s a face mask, plastic face shields and latex gloves at all times.



3. The use of masks for clients is mandatory during ground transportation.



4. During boarding, guests must allow 6 feet distance with each other.



5. Luggage and personal items such as computers, mobile, pens will be sanitized before being loaded into the transportation unit.



6. Food items aboard the unit are not allowed, except bottled water.



7. Magazines, books, guides, or documents that could be a source of contagion on board are not allowed.



8. The capacity of the units will be adjusted according to the social distancing protocols.

WELCOME RECEPTION:



1. Our staff will maintain a social distance at all times with guests and will wear face masks, plastic face shields and latex gloves.



2. Is not allowed to shake hands with clients at any time and handle any transportation voucher during the welcome reception.

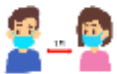


3. Antibacterial gel is available all times.



4. Guests temperature will be taken upon arrival.

HOSPITALITY DESK:



1. Our staff keeps social distance at all times with guests and wears face masks.

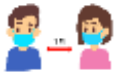


2. Is not allowed shake hands with guests.



3. Antibacterial gel is available all the time.

OPTIONAL ACTIVITIES:



1. Our staff keeps social distance at all times with guests and wears face masks.



2. Is not allowed to shake hands with clients.



3. Antibacterial gel is available all the time.



4. Transportation units are washed daily and sanitized before and after each service.



5. Antibacterial gel is available in the transport units, the driver wear's a face mask, plastic face shields and latex gloves at all times.



6. The use of masks for guests is mandatory while onboard transportation vehicles.



7. During boarding, guests must allow a 6 feet distance with each other. The capacity of the units will be adjusted according to the social distancing protocols.



8. During the activity we are taking all the necessary measures to ensure that our customers are protected.



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